

Ukiah City Council

Regular Meeting April 6, 2021

Present: Mayor Clint Barber Council Members: Tommy Mentzer, Bob Gasser, James Cady, and Linda Kerr Maintenance: Ed Shank City Recorder: Donna Neumann Volunteer Fire Chief: Roger Lawhead

Public: Commissioner Dan Dorrn, Steve Langford, Kirk Langford, Norma Barber, and Eric Lawhead

Flag Salute

New Council Member

Clint Barber made a motion second by Linda Kerr to approve James Hunter Cady, replacement for David Durfey's Council Seat. Sworn in by Council. Consensus

Motion made by Clint Barber second by Bob Gasser to approve the March Bills. Unanimous Approval

Motion made by Linda Kerr second by Clint Barber to approve the March Minutes. Unanimous Approval

PUBLIC COMMENTS

Norma Barber, Lead Teacher announced there will be a Pine Wood derby at the City Park tennis court on April 15th and on May 10th at 6:00 pm there will be a Concert.

Bob Gasser asked if the city had an ordinance that relates to the dog problems in Ukiah. City does not have an ordinance as we would be unable to keep them until the owners are located or other action can be taken. Umatilla County does have an ordinance for animals in the County.

The City Park bathroom will be opened on April 15th per Clint Barber.

City Recorder Report:

Donna Neumann Report:

- City County Insurance is turning Worker's Compensation Insurance to SAIF May 2021.
- Megan Healy Property: Dan Pine is the caretaker of the Healy property. He is aware that the property must be cleaned up. He is dismantling the RVs and travel trailers. Before the water can be turned on the lien must be paid.
- The technician from Overhead Doors repaired the rubber seal around the big doors.
- John Norris purchased Charlotte Eliason's property on Hartman Street.
- Lowell Van Dorn requested the application to build a shop on the Van Dorn Acres property – Lot Number 8

- FEMA amended their contract/agreement stating the eligible work (emergency) will be at 100 percent cost share.

Maintenance Report:

- Ed Shank reported he has replaced four freezer plates on Phil Hofbauer's water meter on Alba St.
- Seven fire hydrants need to be repaired
- Completed Short School water and sewer
- New regulations coming for lead and copper tests

Website

Website is working

Fire Department Report

Volunteer Fire Chief Roger Lawhead

- Changed the lock on the Fire Hall door. And has checked out 9 keys
- Cleaned out Fire Hall
- Is cleaning up the burn pile, and requesting a large dumpster for the metal. Once the burn pile is cleaned up recommends that the gates be locked and the burn pile open only 2-3 day a week. Will establish procedures for allowed burn material and bring that to Council for approval. Once burn material is inspected, keys would be checked out from the City Recorder or the Vol. Fire Chief.
- Volunteer Fire Chief would be glad to inspect burn barrels to see if they meet the current Fire Safety requirements.

Safety Report

Everyone is working safely

Planner/Consultant

Laura Foley Reported

- Rusty Merritt, GIS Program Manager at Anderson-Perry provided information on the description and cost to update the mapping of our water and sewer systems. Phase 1: Update the missing information and eliminate the need to reference multiple drawings. The end result for this phase is one large format map for each system. The cost - \$16,070
- Phase 2: Builds on the first phase and uses GIS technology to update the assets to include the location of water meters, valves and fire hydrants. This phase will provide paper maps and digital footprint. This is an Asset Inventory, which is required by Biz Oregon for most funding. The Cost - \$17,452

- Phase 3: Provides full scale GIS mapping, adding parcel map numbers from the County Assessor Office and could be updated on cell phones. The cost - \$11,800

This is for information only and is a valid use of the new Recovery Act. Phases 1 and 2 would utilize \$33,522 of our estimated funding of \$42,397.

- We have received \$25,000 under the Covid Assistance Grant and we need to establish how we want to expend the fund based on the requirements. Approve Resolution 2021-04-06#1 to accept Covid Assistant Grant funds.
- Lot Split Ukiah School District Dorm. The Ukiah School District has filed the lot split for the former District house and the Ukiah Dorm trailers with the County. Since the County has approved the split without the city's approval this is a housekeeping approval. Note: Any changes in size of any parcel must come to the City for approval and then submitted to the county.
- Dave Wildman has been reviewing possible options for improvement to the Internet service in Ukiah. We currently receive service via a radio signal from a tower in Pilot Rock. Cost estimates to increase that service or have fiber optic lines install range from \$300,000 to \$6 million. Dave Wildman and Ryan DeGroff at Biz Oregon and looking at other options.
- The League of Oregon Cities has estimated that Ukiah's allocation under the new American Rescue Fund is \$42,397.

Old Business

Megan Healy – Property Mill Street

Consensus of the council that the water will not be turned on until lien paid and property cleaned up.

Park Grant

Just a reminder June 30 is the Final Day to complete the Park Grant.

New Business

Resolution 2021-04-06-#1 to Revise the General Fund for CARES Act

Clint Barber made a motion second by Bob Gasser to approve the Resolution 2021-04-06#1 to put the \$25,000 in the General Fund. Unanimous Approval

Approve Lot Split Ukiah School Dorm Property

Clint Barber made a motion second by Bob Gasser to approve the Lot Split, Ukiah School Dorm property purchased by Alex Allen and a waiver for five (5) years for the driveway to access his property from Pendleton Avenue to back of existing trailer.

Discussion Regarding Internet Services

The Ukiah School is looking into a fiber optics line and may be able to combine with the City of Ukiah. Mr. Reager is working with ESD and Biz Oregon.

Approve Agreement with Alex Allen for Reader Board

Linda Kerr made a motion second by Bob Gasser to approve the agreement for Alex Allen to update the reader board. Unanimous Approval

**Approve Resolution 2021-04-06-#2 for Worker's Compensation Coverage
Community Service**

Linda Kerr made a motion second by Clint Barber to approve the Resolution 2021-04-06-#2 Establishing worker's Compensation Coverage for Community Service – The City of Ukiah. Unanimous Approval


Application for Van Dorn acreage Lot #8 – Pole Building

Clint Barber made a motion second by Linda Kerr to approve the application for Lot #8 Van Dorn Acres building a Pole Building. Unanimous Approval

Sean Billings, Landscape Contractor

Sean Billings cannot do the landscaping without his doctor's approval. Roger Lawhead, Volunteer Fire Chief will provide landscaping work until Sean Billings is cleared by his doctor.

Adjourned 9:00 PM


Clint Barber, Mayor


Donna L. Neumann, Recorder