

**Ukiah City Council**  
**Regular Meeting –December 3, 2019**

Present: Mayor Clint Barber Councilmembers: Linda Kerr, David Durfey, and Bob Gasser  
Recorder: Donna Neumann Excused Absence: Councilmember Tommy Mentzer Maintenance  
Ed Shank Public: Chris Helberg

**Flag Salute**

**Oath of Office**

Motion made by Clint Barber second by David Durfey to approve Bob Gasser for Council  
Position Number #2. Unanimous Approval  
Oath of Office administered by City Recorder, Donna L Neumann

**REGULAR MEETING**

Motion made by Clint Barber second by David Durfey to approve November 2019 Minutes.  
Unanimous Approval

Motion made by David Durfey second by Clint Barber to approve November 2019 paid invoices.  
Unanimous Approval

**PUBLIC CONCERNS COMMENTS:**

- Clint Barber informed the council that some folks are trying to form a 5-person committee to find ways to fund work in Camas Creek.

**City Recorder Report:**

Donna Neumann Report:

- The invoices the city received from F. D. Fowler for underground pipes, etc. were charged to Lowell Van Dorn and not the City of Ukiah.
- Letters have been written to the overdue water and sewer accounts.

**Meter Reader/Maintenance Report:**

Ed Shank/Clint Barber reported:

- The flowmeter at the Booster Station is experiencing issues. John Russel recommends replacing the flowmeter.
- Water meter connection installed for Phil Hofbauer at his property at 402 S. Camas Street.
- No meter reads this month

**Fire Department**

David Durfey Reports:

- Laura Foley, Grant Writer is working on a grant from Wildhorse Foundation for a better heating system in the fire hall.

**Ukiah Website**

**Current information**

The website is working well.

**Safety Committee Report**

Stay safe

**Planner/Consultant**

**Laura Foley report:**

- Shana Miles, Program Delivery Manager for FEMA informed us that she was awaiting a report from Cyndi Erhardt, Emergency Manager Program Specialist, for FEMA regarding our Emergency Claim. Brian Zabel, Army Corps of Engineers, has notified us that there are no issues with the Corps. After final review of our claim we will receive the full reimbursement, plus a 5% administrative cost of our Emergency Claim from the April damage at Camas Creek.
- Purchasing Policy- We are working on a new purchasing policy. The policy is now in draft form.
- Wildhorse Grant  
Working on a grant to Wildhorse Foundation at the request of David Durfey for \$3385.00 to install a heating system fired with propane with duct work and thermostat. The grant is due January 1, 2020 and I anticipate that we will be advised in March if we are successful.

**OLD BUSINESS**

**Vacancy City Council Seat**

**NEW BUSINESS**

**Chris Helberg Arts in the Blues – Reduction in Fee – Senior Center**

Linda Kerr made a motion second by Dave Durfey to reduce the fee for the rental of the Senior Center Dining Room meeting every Sunday from 2:00 PM to 4:00 pm at \$20.00 per month for the Arts in the Blues group. Unanimous Approval

**Request from Ukiah School Ms. <sup>Veatch</sup> Vetch's Class in Robotics to waive fee for Senior Center**

David Durfey made a motion second by Clint Barber to waive the fee for the robotics class of the Ukiah School meeting in the Senior Center Monday, Tuesday, and Wednesday from 2:30 pm to 3:30 pm. Unanimous Approval


**Wildhorse Grant**

David Durfey made a motion second by Linda Kerr to approve the Wildhorse Foundation Grant to install a new heating system in the Fire Hall. Unanimous Approval

**Request to Use Senior Center for Bible Study every Sunday from 12:00 PM to 1:00 PM.**

David Durfey made a motion second by Clint Barber to approve the Bible Study group to rent the Senior Center at \$5.00 per Sunday. Unanimous Approval

**Adjourned 8:00 PM**



Clint Barber, Mayor



Donna L. Neumann, City Recorder