

Ukiah City Council
Regular Meeting –February 7, 2017

Present: Council Members: Hugo Magana, Linda Kerr, Louise McKinnon and new Council Member Lee Farren City Recorder: Donna Neumann Maintenance: Ed Shank Excused Absence: Mayor Clint Barber Public: John Zakrajsek, Norma Barber, and Ed Farren

Flag Salute

MEETING CALLED TO ORDER

Motion by Louise McKinnon second by Hugo Magana to approve January's 2017 Minutes. Unanimous Approval

Motion by Louise McKinnon second by Linda Kerr to approve January's 2017 paid invoices. Unanimous Approval

PUBLIC COMMENTS:

John Zakrajsek presented a condensed version of the alternatives to rehab Camas Creek. ~~Council agreed to another meeting to begin the first proposal.~~ *Change Council agreed to turn this over to Watershed Council*

Norma Barber – 100 Year School Centennial – In ten years the Ukiah School will be 100 years old. She is looking for ideas that could be completed before the 100 year Centennial.

City Recorder Report:

Donna Neumann Reported:

- Working with Laura Foley/Planner on completing the Reclaimed Water Use Plan
- The payoff for the old sewer loan through Berkadia Mortgage is \$7926.29 if paid before June 14, 2017
- The EO Region Water/Wastewater Operator's Conference is being held in Pendleton, OR on April 3 -5, 2017
- The Standard IRS Mileage Rate for Business travel is \$53.5/per mile
- Completed and sent the W-2s and the 1099s for 2016 before the mandatory deadline of January 31, 2017
- Cecil Swaggart responded to the Nuisance letter and would like to meet with the council in the spring to discuss options.
- Tony Enriquez responded to the Nuisance letter and reported he will have the items off the City's right-of-way when the snow melts.
- Pendleton Plumbing sent a second request for payment on work using a camera on the City's main sewer line in 2013 on Alba near Despain. The cost is \$550

Maintenance Report

Ed Shank Reported for Clint Barber:

- 40' of the main waterline froze on E. Despain Street at City Limits.. It is now repaired. Two residents were without water for a few days. Thanks to Ted Orr for operating the backhoe.

Meter Reader

Ed Shank Reported:

- Checking the booster station and well house during the freezing temperatures. Checked to be sure the alarm was working. When the power goes off the alarm turns on.
- Was unable to read meters due to the snow.

Fire Department

Stephanie Picard Reported for Pat Picard:

There will be a fire meeting in March 2017

Ukiah Website

The web master would like more pictures. The website is working well.

Safety Committee Report

No Report

Planner/Consultant

Laura Foley Reported via Memo:

Reviewed the regulations and requirements pertaining to the Reclaimed Water Use Plan (RCWUP) with our DEQ Representative Carl Nadler and he agreed that an engineer or water master could be used to prepare the RCWUP. Anderson-Perry feels they can meet the June 30th deadline, however the cost is prohibitive. The new Permit and the Reclaimed Water Plan will not allow grazing, unless the water is chlorinated. Recommendation is to direct staff to work with Carl Nadler to assist City Staff in writing the RCWUP.

OLD BUSINESS

City Council Vacancy Seat No. 3

One application received for council Seat 3 vacancy -Lee Farren. Motions by Linda Kerr second by Louise McKinnon to have Lee Farren fill the City Council Seat #3.

Unanimous Approval. Lee Farren was sworn in by City Recorder, Donna Neumann.

NEW BUSINESS

Authorize Linda Kerr, President of Council and Louise McKinnon, Council member to sign checks when Mayor Clint Barber is absent

Motion by Hugo Magana second by Lee Farren to authorize Linda Kerr and Louise McKinnon to sign signature cards at US Bank to sign checks when Mayor is absent.
Unanimous Approval

Job Opening & Job Description – Maintenance

Consensus of council to postpone any action.

2017 Eastern Oregon Operators Conference – April 3 – 5, 2017

Motion made by Lee Farren second by Louise McKinnon to send two people to the 2017 Eastern Oregon Water/Wastewater Operators Conference – April 3-5, 2017 Pendleton, OR. Unanimous Approval

RESOLUTION TO MODIFY CERTAIN BUDGET FUNDS

Resolution 2017-02-07-#1, Sewer Fund

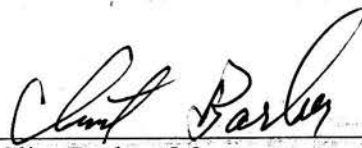
Resolution 2017-02-07-#2, General Fund

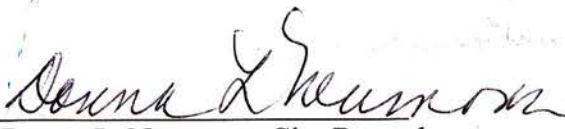
Resolution 2017-02-07-#3, Senior Center Fund

Resolution 2017-02-07-#4, Street Fund.

Motion made by Louise McKinnon second by Lee Farren to approve Resolution 2017-02-07-#1, Sewer Fund, Resolution 2017-02-07-#2, General Fund, Resolution 2017-02-07-#3, Senior Center Fund, and Resolution 2017-02-07-#4, Street Fund. Unanimous Approval

Adjourned 8:00 PM


Clint Barber, Mayor


Donna L. Neumann, City Recorder