

Ukiah City Council
Regular Meeting October 6, 2020

Present: Mayor Clint Barber Councilmembers: Linda Kerr, Bob Gasser, David Durfey, and Tommy Mentzer Staff: Maintenance: Ed Shank Recorder: Donna Neumann

Public: Norma Barber, Ukiah School and Dave Wildman, Anderson-Perry

Flag Salute

Motion made by David Durfey second by Tommy Mentzer to approve September 2020 Minutes. Unanimous Approval

Motion made by David Durfey second by Tommy Mentzer to approve September 2020 paid invoices. Unanimous Approval

PUBLIC COMMENTS:

- Dave Wildman, Anderson-Perry explained the Engineer of Record and what that entails.
- Norma Barber, Ukiah School advised they will not apply for the grant Safe Routes to School that would have stairs installed from Camas Street to Hill Street.
- Clint Barber has signed three copies of maps for Van Dorn Acres. Van Dorn will take the maps to be signed by Umatilla County officials and record the project.

City Recorder Report:

Donna Neumann Report:

- The Umatilla County, Economic Development has COVID 19 funds for the cities. We will apply for these funds to repair the damages from the incendiary device that was put down the toilet in the City Park and damaged the waterlines. We will ask for expenditures such as hiring a plumber, extra people to clean and disinfect city properties, cleaning supplies, and the Park restroom and area around.
- Mike Barry of ODOT is retiring. He was here for a site visit for our application under the small Cities grand (SCA). He introduced the person that will fill his position. He will act as a consultant for a few months.

Meter Reader/Maintenance Report:

Ed Shank:

- Generator repaired
- Line from lagoon is clogged and we are in the process of repairing it.
- Buried electric box to well house was discovered to have live wires. An electrician was called.
- Need to purchase five (5) additional meters
- In the future perhaps install manhole type catch drain at RV drain in the City Park, to eliminate service calls to clear clogs.
- Read Meters

Fire Department

David Durfey Reports:

The access to 911 has been changed. Ed Staub & Sons will be on site October 30th to install the two heaters in the Fire Hall. After the install we will need to call an electrician to finish the job.

Ukiah Website

Current information

The website is working well.

Safety Committee Report

Stay safe

Planner/Consultant

Laura Foley report:

- Once the city has chosen a firm to be Engineer of Record we will have our attorney review the Agreement for services and have it for the November, 2020 meeting.
- Once the playground equipment and chips are installed, we will need pictures and names and hours of volunteers to submit with the final report due October 31st.
- There is an increase in residential garbage in the City Park trash cans. Does the city want an Ordinance that will have a provision to fine \$50 per bag of residential garbage?
- We have drafted a lease agreement for Penny's Café and Grill food truck in the City Park.

OLD BUSINESS

Request for Proposal – Engineer of Record

Motion made by Linda Kerr and second by David Durfey to award Anderson-Perry the Engineer of Record. Unanimous Approval

Playground Equipment

Tommy Mentzer has the plans for the 7' slide. He is recommending putting the slide together on its side. The City needs to replace 25 bags of cement borrowed from the North Fork John Day RD.

Residential Garbage in City Park

After discussion it was the consensus of the council to not draft an ordinance for fines on personal garbage.

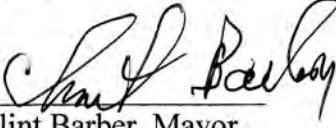
Lease for Food Truck

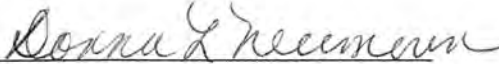
Motion made by David Durfey and second by Clint Barber to approve the Penny's Café and Grill lease with the changes. Unanimous Approval

Hiring an Assistant to Read Meters

Motion made by Linda Kerr second by Bob Gasser to put out a job announcement for an assistant to read meters. Advertise as Trainee Meter Reader. Unanimous Approval

Adjourned 8:30 PM


Clint Barber, Mayor


Donna L. Neumann, City Recorder