

**Ukiah City Council
Regular Meeting –September 6, 2016**

Present: Mayor Clint Barber, Council Members: Hugo Magana, Linda Kerr, and Louise McKinnon City Recorder: Donna Neumann Excused Absences: Council Member: Tyanna Aguilar Meter Reader: Ed Shank and Maintenance: Nancy Porter Public: Norma Barber, Ukiah School and Brad Parham, Legal Shield Insurance

Flag Salute

MEETING CALLED TO ORDER

PUBLIC COMMENTS:

Brad Parham of Legal Shield described the services of Legal Shield. Legal Shield must have at least 5 signups to be considered a membership and receive the discount.

Clint Barber stated that Jim Doherty, Waste Management asked about placing a waste recycle center in Ukiah. Mayor Barber informed him here are no large vacant properties in Ukiah to pursue this.

Norma Barber reminded the Council the volunteers on New Year's Eve having prime rib dinner at the Senior Center.

Minutes/Bills

Motion by Louise McKinnon second by Linda Kerr to approve the August 2016 minutes. Unanimous Approval

Motion by Louise McKinnon second by Linda Kerr to approve August 2016 paid invoices. Unanimous Approval

City Recorder Report

Donna Neumann Reported:

- Extended Bike Tour – September 17-18. The tour will end up in Ukiah
- Notified funding available from Business Oregon formerly OECD for water/ sewer rate study.
- Received \$367.35 from fee box

Maintenance Report

Clint Barber Reported:

- Irrigation line at the lagoons is in process of being repaired. Need to purchase two new risers for irrigation system at the City Park due to vandalism. Suggestion: Camera at the City Park for security.

Meter Reader

Ed Shank – No Report:

Fire Department

No Report

Ukiah Website

City Recorder working with the web master to correct information and to be sure approved Minutes is sent in a timely manner.

Safety Committee Report

No report.

Planner/Consultant

OLD BUSINESS

Contract for Maintenance – Senior Center

Motion made by Louise McKinnon second by Linda Kerr to contract for custodial duties at the Senior Center. Unanimous Approval

Job Description for Meter Reader/Maintenance

Motion made by Linda Kerr second by Louise McKinnon to approve the job description for the Meter Reader/Maintenance position. Unanimous Approval

Job Description Park and Maintenance

Motion made by Linda Kerr second by Louise McKinnon to approve the job description for the Park and Maintenance position. Unanimous Approval

Letter from Katherine Gallant

Motion made by Clint Barber second by Linda Kerr to respond to Katherine Gallant's letter for waiver of cost of meter. Letter to advise Ms. Gallant the cost for the meter is \$750.00. Unanimous Approval

NEW BUSINESS

Resolution 2016-09-06-#3 Revise Community Park Fund

Motion made by Clint Barber second by Linda Kerr to approve Resolution 2016-09-06-#3 Revise Community Park Fund. Unanimous Approval

Revise Meter Reader/Maintenance Hourly Rate - \$15.50

Motion made by Clint Barber second by Linda Kerr to approve the increase in the hourly rate for the Meter Reader/Maintenance from \$10.25 to \$15.50 per hour. Unanimous

Letter to Nancy Porter on Revised Job Description

Motion made by Linda Kerr second by Louise McKinnon to write a letter to Nancy Porter on the revised job description. Unanimous Approval

Regular City Council Meeting closed at 8:30 PM

Call for an Executive Session pursuant to ORS 192.660 (2) (e)

EXECUTIVE SESSION opened at 8:35 PM


Discussed the foreclosure notice on Pam DeBoer (McKenzie) property on 210 W State Street.

Executive Session closed at 8:40 PM

Opened the City Council Meeting at 8:40 PM

Donna Neumann
~~Linda Kerr~~ will check what liens are against the property and when the auction will take place.

Adjourned 8:45 PM



Clint Barber, Mayor



Donna L. Neumann, City Recorder