

## Ukiah City Council

Regular Meeting September 7, 2021

Present: Mayor Clint Barber Council Members: Bob Gasser, James Cady, and Linda Kerr  
Excused Council Member Tommy Mentzer Maintenance: Ed Shank City Recorder: Donna Neumann

Public: Bobbe Lawhead, Roger Lawhead, and Eric Lawhead, Chris Helberg, Lani and Gary Bass, Lizette Berryessa, L. Huntington, Trask Ritter and David Wildman of Anderson-Perry, Norma Barber of Ukiah School and Katlynn Bowen via Facetime

### **Flag Salute**

### **Public Hearing** **Megan Healy**

A public hearing was held to discuss action concerning the violation of the City's Nuisance Ordinance regarding the debris and unoccupied trailers, and violation of the City's Development Code of RV's used as living quarters and the non-payment for over two years of water and sewer by Megan Healy at her property at 108 S Mill Street. Megan Healy did not attend the Hearing.

Motion made by Linda Kerr second by Bob Gasser to approve Resolution 2021-09-07-#2, regarding Nuisance and other Violations at 108 S Mill Street, 5S3114 DB201. Unanimous Approval

The Public Hearing was adjourned at 7:25 PM.

### **REGULAR MEETING**

Motion made by James Cady second by Clint Barber to approve the August Bills. Unanimous Approval

Motion made by Clint Barber second by Bob Gasser to approve the August Minutes. Unanimous Approval

### **PUBLIC COMMENTS**

- Linda Kerr asked Vol. Fire Chief Roger Lawhead to have the fire hoses located at the Ukiah School to be cleaned and dried.
- Norma Barber informed everyone there will be free COVID clinic Thursday, 9/9/21 between 7:00 am and 12:00 pm at the USFS, North Fork John Day Ranger District.
- Norma Barber, Ukiah School is assigning a service project to students on mapping all of the street lights in the Ukiah during the daylight and at dusk check to see which lights need replacing. Ed Shank had designed a type of shade for one of the park lights to see if it works for the Dark Sky concept. If the concept works, the School will contact Columbia Power to see if the shades can be used on street lights. The students would manufacture the shades.

- James Cady would like to check into a grant to fund a deputy sheriff to come to Ukiah at least three times a week. If there are complaints the deputy sheriff would be able to issue tickets/fines to owners.
- Eric Lawhead is working with Deputy Eric Palmer on the animal mutilations

**City Recorder Report:**

Donna Neumann Report:

- Working with Chris Cockburn from Cockburn & McClintock, on the audit for the year 2020-2021
- Roundup Plumbing completed the Backflow/ tests for the City of Ukiah
- Called Troy from Columbia Power to install bulbs for the City Park
- Gordon's Electric's work installing a new electrical panel at the City Park was inspected by a state inspector.

**Maintenance Report:**

- There will not be any irrigation at the lagoons because of evaporation
- ODOT has repaired the leak on their 3" water line.
- USFS, North Fork John Day repaired their 3" water line
- Water meters have been read
- Will move wheel line and secure it for winter

**Website**

Website is working

**Fire Department Report**

Volunteer Fire Chief Roger Lawhead:

- Communications tower did not get completed this summer

**Safety Report**

Nothing to report

**Planner/Consultant**

Laura Foley Reported:

- Water and Sewer annual rate increases Consumer Price Index (CPI) used to determine increases rose just 1.4% making any increase just 59 cents.

**Old Business**

**a. Nuisance Public Hearing – Megan Healy**

A public Meeting was held September 7, 2021 – Megan Healy did not attend

**b. Small City Allotment – ODOT Dave Wildman, Anderson Perry**

- Dave Wildman, Anderson Perry suggested the City of Ukiah apply for the SCA grant for 2022. This grant would cover the costs of improving Pendleton Street from Despain to Waid Street. Dave Wildman, Anderson-Perry explained the drainage problems on Pendleton Street. He presented two options to correct the problem. The first proposal showed the water flow on the west and the second proposal showed the water flow on the east side of Pendleton Street. There was discussion from Lani Bass and Lizette Berryessa concerning water flow and would like to see

the proposal that follows the west side of the street. Dave Wildman has talked with Tom Fellows, Umatilla County Road Department. Tom Fellows would like to grade to the top on Pendleton Street.

- Laura Foley reported Randy Randolph, local ODOT supervisor will furnish their pickup broom to sweep the gravel off the streets and dispose off-site

**c. American Rescue Act Information**

- Laura Foley advised the Council that the City of Ukiah is classified as a Small City and the Oregon Department of Administrative Services (DAS) is responsible for administrating funds to small cities. We are eligible for \$46,173.93 and have received \$23,986.97. The city will receive the remainder of the funds August, 2022.
- Based on information from the League of Oregon Cities and the Final Rule from Treasury the following are eligible uses:  
Aid to provide tourism industries to reopen; Provide for payroll and benefits to public health and safety workers; Administrative payroll and benefits for employees who spent time on administrative work necessary to ensure compliance with Covid-19 protocols, includes but is not limited to costs related to disbursing payments of the Act; Consultants who assist in ensuring compliance with requirements; Investments in parks that saw increased use during the pandemic that resulted in damage and increased maintenance needs; and Water and sewer projects including projects to meet cyber security needs to protect water, sewer and broadband
- Dave Wildman, Anderson-Perry related the American Rescue Act funds could be used for the water line mapping for the City of Ukiah. **Please review the attached Staff report for additional information on the use of the American Rescue Act Plan.**

**d. Proposal for Billing Software for Utilities**

The proposal was approved at the last council meeting.

**New Business**

**a. Animal Control – Lani Bass**

Lani Bass and others have many complaints on dogs allowed to run during the daylight and nighttime.

Motion made by Clint Barber second by Bob Gasser to draft an ordinance for dogs that are running loose and causing havoc on personal and city property. Unanimous Approval

**b. Resolution to Amend General Fund**

Motion made by Clint Barber second b James Cady to approve Resolution 2021-09-07-#1 Revising the General Fund within the 2021-2022 budget. Unanimous Approval

**c. Quick Response – Chris Helberg**

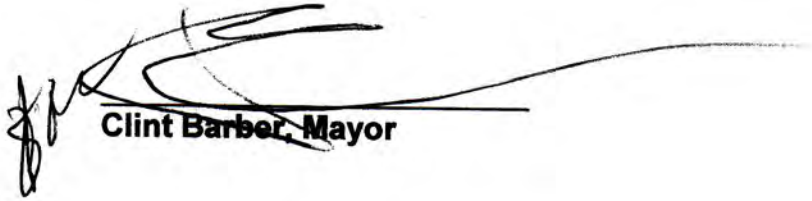
Chris Helberg representing the Quick Response Team would like to give the City of Ukiah \$10,000 of funds received by the QRT. The funds will be put into the Public Safety Fund for this fiscal year –2021-2022.

Motion made by Linda Kerr second by James Cady for the city to receive the funds from Chris Helberg, Quick Response Team -\$10,000. Unanimous Approval

**d. Curfew Ordinance – City Park**

Motion made by James Cady second by Bob Gasser to draft an ordinance limiting anyone under 18 years old is in the City Park between the hours of 10 pm and 5:30 am. Unanimous Approval

Adjourned 8:40 pm



**Clint Barber, Mayor**



**Donna L. Neumann, Recorder**